



WALWORTH COUNTY  
TOASTMASTERS CLUB

Proudly Presents:

## The Habit of Courage

### Bring a Guest Night

Wednesday, March 3, 2010

Location: VIP SERVICES

811 E Geneva St

Elkhorn, Wisconsin



Before 6:30 <b>CR</b> ◇CL	Find your CL Evaluator: <b>Befriend a Guest</b>	Review meeting assignments and obtain related materials. Timer: ◇CL CR Grammarian: ◇CL CR
6:30 (1)	Master Host's Welcome: <b>Bente Goldstein CC</b>	Call meeting to order; extend welcome; warm up audience. Ask CL participants to pass manual to their evaluators.
6:31 (2-3) <b>CR</b> ◇CL	Toastmaster's Warm Up:	The "Master of Ceremonies" – Warm up audience; provide theme or message for the evening; Continue making all transitions.
6:34 (3)	Pledge of Allegiance Motivational Message <b>Bruce Bradshaw ACS</b>	Lead the group in the Pledge, asking all to rise and face the flag. Then deliver an encouraging message for attendees to help them "be the best" that they can be. Return meeting to TM.
6:37 (1-2)	Word Master:	Provide "Word of the Day," including pronunciation and definition. Return meeting to TM.
6:39 (1-2)	Reading Master: <b>Bill Tamulis</b>	Provide a short reading (poetry, prose, etc.). Return meeting to TM.
6:41 (2-3)	Joke Master: <b>Elizabeth Lyons</b>	Provide a joke or humorous story. Return meeting to TM.
6:44 (5-7)	Table Topics Master	Select a few members to provide theme related responses to clearly stated questions. Return meeting to TM.
6:51 (38)  Requires: Intros: 4*1=4 Speech: Max = 28 Eval Comp: 4*1=4 Misc: 2	Toastmaster ( <i>handles all transitions</i> ) Speaker #1 (5-7): <b>Don Deller CC</b> Speaker #2 (5-7): <b>Barb Pajor CC</b> Speaker #3 (5-7): <b>Sheila Keefe</b> Speaker #4 (5-7): <b>Kelly Possehl</b>  <b>Alternate if Cancellation</b>	TM Notes: For each speech: 1. Inform audience of Speaker's name and speech title. 2. Have Evaluator rise and read objectives and target time. 3. Formally introduce speaker to come forward by stating name and speech title with introduction provided. 4. After each speech, allow 1 minute for audience to complete evaluation forms. 5. After last speech, have evaluation forms forwarded to speakers. Introduce the General Evaluator (GE). <i>*Speakers: Be sure to have VP ED Linda Kaplan, CC/CL initial completion of your speech in your manual.</i>
7:29 (5-7 min) <b>CR</b> ◇CL	<b>Linda Kaplan CC</b>	<b>The Habit of Courage</b>
7:36 (14) <b>CR</b> ◇CL  (all roles) Assumes 4 Speakers <sup>A</sup> : Evals: 4 * 2 = 8 Timer: 1 Grammarian: 2 General/GE: 3	General Evaluator (GE): <b>Bente Goldstein CC</b> Evaluator for Don Deller <b>Sue Stamos ACG/CL</b> Evaluator for Barb Pajor <b>Bente Goldstein CC</b> Evaluator for Sheila Keefe <b>Linda Kaplan CC/CL</b> Evaluator for Kelly Possehl	GE Notes: 1. Introduce each speech evaluator who will rise and invite the designated speaker also to rise (in place). 2. Each evaluator will provide a 2-minute verbal evaluation and then return control to GE. 3. GE asks for the Timer and Grammarian reports. 4. GE provides an overall meeting evaluation. 5. GE passes control of meeting to TM.
7:50 (2)	Toastmaster's Closing:	Make closing remarks to audience; turn meeting control over to President.

**8:00 Adjournment**

Closing:  
**Sue Stamos ACS/CL**

and Members' Feedback/Questions; Solicit Next Meeting's  
Toastmaster; Close.